



Office of the Director, Fiscal and Human Resources  
501 Woodlane Drive, Suite 230C, Little Rock, AR 72201  
Phone: (501) 683-1787 | Fax: (501) 682-4833

**Asa Hutchinson**  
Governor

**Nathaniel (Nate) Todd**  
Director

TO:

FROM:

DATE:

SUBJ:           Resignation

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Please accept this as my resignation effective at the close of business on \_\_\_\_\_.

The reason for my resignation is \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

Sincerely,

NOTE: A copy of this form must be forwarded to Personnel.